THE VILLAGE OF PHILLIPSBURG

SPECIAL COUNCIL MEETING

JUNE 25, 2026

Mayor Simpson called the meeting to order at 7 p.m.

Pledge of Allegiance

Roll Call: Heather Craft – absent, Hope Hoard – yes, Chrystal Beavers – yes, Jacob Cramer – yes. Hope motioned to approve the absence of Heather Craft. Chrystal seconded. Vote taken: Hope – yes, Chrystal – yes, Jacob – yes. Motion carried.

Ordinances and Resolutions:

The Cyber Security Resolution previously passed should have been an Ordinance. The update will allow the Council to hire an external IT company to provide cyber security services and monitoring. Ordinance 2026-0009, Ordinance Implementing Cybersecurity Policies and Authorizing Village Administrator and Fiscal Officer to Implement Necessary Training and Compliance and Declaring an Emergency. This must be in effect by July 1, 2026.

Hope motioned to declare an emergency for Ordinance 2026-0009 Ordinance Implementing Cybersecurity Policies and Authorizing Village Administrator and Fiscal Officer to Implement Necessary Training and Compliance, Declaring an Emergency, and waiving the three readings rule. Chrystal seconded. Vote taken: Hope – yes, Chrystal – yes, Jacob – yes. Motion carried.

Hope motioned to approve Ordinance 2026-0009 Ordinance Implementing Cybersecurity Policies and Authorizing Village Administrator and Fiscal Officer to Implement Necessary Training and Compliance and Declaring an Emergency. Chrystal seconded. Vote taken: Hope – yes, Chrystal – yes, Jacob – yes. Motion carried.

Resolution 2026-0012, Resolution Authorizing the Mayor and Fiscal Officer to Enter into a Contract with Digital Cowboy IT Solutions for IT and Cybersecurity Monitoring, Identification, Detection, Response, Recovery, Repair, and Reporting Services, and Declaring an Emergency. Fiscal Officer Hartman stated that the cost for this service is about $12 per computer per month, for them to monitor each individual computer as well as the server. FO Hartman further explained that extra money has been budgeted for computer set up, etc. The expenditures for this service shall not exceed $3,000 annually without further legislative approval.

Hope motioned to declare an emergency for Resolution 2026-0012 and waiving the three readings rule. Chrystal seconded. Vote taken: Hope – yes, Chrystal – yes, Jacob – yes. Motion carried.

Hope motioned to approve Resolution 2026-0012 Resolution Authorizing the Village Mayor and Fiscal Officer to Enter into a Contract with Digital Cowboy IT Solutions for IT and Cybersecurity Monitoring, Identification, Detection, Response, Recovery, Repair, and Reporting Services. Chrystal seconded. Vote taken: Hope – yes, Chrystal – yes, Jacob – yes. Motion carried.

Local Government Service Update: Mayor Simpson, Fiscal Officer Hartman, Councilmember Chrystal Beavers, and Fire Chief Aldrich attended a Local Government Services (LGS) update meeting. The information the Village had provided to LGS was presented in a spreadsheet. LGS looked back five years and were able to project five years regarding financial status. The Village is in good shape except for the Fire Fund due to previous administrations' handling of the budget. Funds were advanced to the Fire Fund and were then returned, except for the past two years. The funds were advanced but not transferred back. Advanced funds should be paid back within a year according to LGS. Mayor Simpson stated that with the new levy that was passed, the forecast for the Fire Fund looks good. The Village is not under fiscal watch, fiscal caution, or fiscal emergency. The Fire Fund will still need monies advanced until the levy money is distributed. All info is being entered into the UAN, so Council can make decisions about the Fire Department requests. There was a discussion regarding funding the fire department in the future, and it will be on budget over time. Chrystal stated that she learned a lot from the meeting with LGS. Mayor Simpson stated that Fiscal Officer Hartman is handling the UAN duties very well according to LGS and the traveling UAN.

Park Quote Updates: Mayor Simpson stated that Eleven Bravo gave a quote for the baseball garage and the shelter house. After researching the issue, the mayor thinks the best option would be to make the building with restrooms into a concession stand. The updated quote is about $9,000 for repairs and updates to the shelter and bathrooms. The mayor is also asking for $750 for paint. $27,576 is available in the park fund.

The mayor stated that other projects are coming up, including dealing with the vacant school building. He also mentioned the upcoming car show at the Unity in the Community event.

Hope motioned to approve the quote from Eleven Bravo $9,121 to update the baseball garage and shelter house. Vote taken: Hope – yes, Chrystal – yes, Jacob – yes. Motion carried.

Unity in the Community Event (August 1, 2026). There was discussion regarding some painting to be done before the event. There was a request from the Park Fund for $1,000 for the purchase of paint for the existing park buildings.

There was a discussion regarding the possibility of using CTC, high schools, and community colleges to provide opportunities for students through internships.

Hope motioned to approve $1,000 from the Park Fund to cover the cost of paint and supplies for three park structures. Chrystal seconded. Vote taken: Hope – yes, Chrystal – yes, Jacob – yes. Motion carried.

Mayor Simpson spoke about the quote from Playground Boss to update the park equipment. He has received separate quotes and renderings from other builders. The mayor also received a quote of $92,000 to resurface the tennis courts, which was less than the quote from Playground Boss. Mayor Simpson will present all quotes and renderings to the Council for consideration at a future meeting.

There are six total bleachers, two of which are aluminum, and the others are wooden. The mayor would like the bleachers to be repaired and painted or oiled.

Hope motioned to approve $1,000 from the park fund for refurbishing the bleachers. Chrystal seconded. Vote taken: Hope – yes, Chrystal – yes, Jacob – yes. Motion carried.

Hope motioned to approve $1,000 from the park fund for the Unity in the Community Event on August 1. Chrystal seconded. Vote taken: Hope – yes, Chrystal – yes, Jacob – yes. Motion carried. The mayor commented that he will provide a media flier for the community event.

Hope motioned to adjourn. Chrystal seconded. All in favor. None opposed.

Meeting adjourned at 7:53 p.m.

Mayor: _____

Fiscal Officer: Lori L. Hartman