Village of Phillipsburg, Ohio

COUNCIL MEETING

Date: 04/16/2024

Call to Order: 7:00 pm

Pledge of Allegiance

Roll Call: Members present were President Pro-Temp Brandon Myers, Donna Mullins, Chris Steiner, Heather Craft, Hope Hoard and Excused from the meeting, Steve Booker.

Visitors: Street and water commissioner Wendell Harleman, Police Chief Mark Wysong, Fire Chief Justin Saunders were all present, Excused from the meeting Fiscal Officer Michelle Phillips.

Approval of Resolution #2001 A Resolution Authorizing The Fiscal Officer Of The Village of Phillipsburg To Advance Funds From The General Fund To The Fire Fund, Declaring An Emergency. Donna Mullins motioned, Heather Craft 2nd, Approved by unanimous vote.

Mayor Shawna Newsom asked for approval of minutes from April 16, 2024 meeting, Donna Mullins motioned, Chris Steiner 2nd, Approved by unanimous vote.

Approval of Resolution #2003 A Resolution Authorizing The Mayor To Apply For, Accept, And Enter Into An Ohio EPA Water Supply Revolving Loan Account (WSRLA) Agreement On Behalf Of The Village Of Phillipsburg For Design Of The Drinking Water PFAS Remediation Project, And Designating A Dedicated Repayment Source For Loan Financing. Declared As An Emergency Countywide 911 Services Final Plan As Approved By The Countywide 911 Program Review Committee, Declared As An Emergency And Therefore Three Reading Rule Will Be Waived. Heather Craft questioned the total cost of the is project and Mayor Newsom explained that we do not have a final cost for the entire project at this time because we do not know exactly how much grant and funding money we will receive for the project. Council tabled this resolution until next meeting, they would like to receive more information on the cost of the total project.

Mayor Shawna Newsom explained that the PFAS remidiation will take approximately 5 years to complete, Union is the cheapest to place to purchase water from. The loans that we will receive for this project will give us 50 years to repay them back. The Waterboard will have to increase the monthly water bill to accommodate for the increased costs.

Chief of Police, Mark Wysong – Chief Wysong stated that he has the total annual mileage that's put onto the police cruiser that council has been requesting. Mark stated that he went back several years with 3,000 miles annually being on the low end and 9,600 miles annually being on the high end when we had 3 police cruisers on patrol. Mark stated that he has no updates on a potential police cruiser he's still in the process of looking for one. Mark also stated that he's still looking into getting a pole mounted radar unit, pricing is steep but he will continue to keep looking for one. Mayor Newsom wanted to let everyone know that she sat down with Mark and had a meeting about adding more personnel and police presence in the village. They are working on the numbers and will meet again.

Zoning, Mark Wysong – Chief Wysong wanted to update council on the zoning letters that were mailed out. He stated that Shelly mailed out six of the seven letters to correct the zoning violation and at this time only two of them had been signed for. Mark stated that the first letter is a letter to correct the issue then he gives them seven days to correct the problem if they do not comply then he sends a second letter that is the notice of violation, he gives them another seven days to correct the violation if after this letter they do not correct the issue he then prepares a complaint and files with the court, they can answer to the judge as to why they did not correct the problem. Mark stated that he met with Vic Gulati owner of the gas station and Vic's architect to review the proposed plan for a total revamp of the gas station and convenience store. Mark stated that he needs to look into it and the planning ommission needs to review it. The pumps will remain in the same location and that he needs to research them wanting to add on a drive thru. Mark also stated that all the parcels that he owns there will need to be combined into one parcel that's work in progress. The vape sop will remain in the same location. Mark wanted to let everyone know that the truck back by the water tower is gone and the red car on Fernwood that he placed a 72-hour notice on had been removed.

Fire Chief, Justin Saunders – Justin stated that he had nothing new to discuss. Mayor Shawna Newsom wanted to let council know that she met with Justin and Michelle to discuss fire funding, she stated that we are working on some ideas and will bring to council once we settle on how we're going to handle it. Justin stated that the Chicken Barbecue will be on April 28, 2024 from 11:00-2:00, tickets are $12.00 each and are available at the fire house and if you need tickets you can reach out to him or stop by the fire house to purchase tickets.

Wendell Harleman, Street /Water Commissioner – Wendell stated that he has patched a bunch of holes at the north end of State Route 49 and the only estimate the he has received is from Wagner Paving for a cost of $24,000, the road is not patchable and will need to be milled and resurfaced. Wendell stated that he will get a few more estimates for the project. Council member Brandon Myers asked if the State would be responsible for it since it's a State Highway, Wendell replied that he has not been able to get a hold of the right person at the State to check and see if they would help with it, he stated that he was going to continue to try and find out if they would help. Wendell said that the first thing to do is to slow down the trucks/semis that come through the village. Mayor Newsom replied that we're working on that issue and she is going to get with the Miami Valley Planning Commission to come out and help us, match us or take a percentage of it to fix, Mayor Newsom stated we know we need to do Main Street, curbs, and other streets. Wendell stated that Milan Street is going to need to be fixed. Chris Steiner asked if the company fixing it would need to be licensed and bonded because he would be interested in doing it. Mayor Newsom stated that she is pretty sure you would need to be licensed and bonded. Wendell wanted to let everyone know that he patched some holes on Walnut Street and fixed the water break on Walnut Street and both storm drains/sewers are fixed and he also fixed the new sewer across from the post office he had to replace the case.

Fiscal Officer Michelle Phillips was absent, Mayor Shawna Newsom asked for a motion to approve appropriation reallocations for March and April 2024. Donna Mullins motioned, Heather Craft 2nd, Approved by unanimous vote.

Donna Mullins, Finance – Donna Mullins made a motion to approve and pay bills, Chris Steiner 2nd, Approved by Unanimous vote.

Chris Steiner, Streets – Nothing new to discuss.

Heather Craft, Fire – Heather asked Heather asked if we had an Easter Party, Mayor Newsom stated that we had an Easter Party but only had a few kids show up.

Hope Hoard, Park – Hope stated that she made a new rental agreement for the baseball diamond and Mayor Newsom stated that she agreed with the new rental document. Hope said she spoke with Joel and he is no longer interested in renting the ball diamond because he doesn't have the time to fix it up for the season and that he could not afford it because he pays a lot of the cost out of his pocket, he said that he would come back next year. Hope asked Mayor Newsom if we could help him with some of the costs to fix it up next year, Mayor Newsom stated that typically whoever rents it is responsible for the up keep of the diamond but when he comes back next year we would discuss it. Hope also stated that she has completed a new cleaning checklist for the Hunters Club and Community Center rentals. She stated the new checklist needs to be handed out when the places rent, if they do not clean it we can hold some or all of their refundable deposit. Hope also stated that she hasn't had a chance to get with Cassie about the schedule.

Brandon Myers, Police/Zoning – Brandon had nothing new to discuss but was asked about the status on the .gov domain, Brandon stated that he has not heard back from them yet but he will call them again and get an update.

Steve Booker – Absent

Hearing from public:

Continuing Business:

New Business:

Brandon Myers motioned to enter into Executive Session to discuss personnel issues for the Rental Coordinator Position.

Entered into Executive Session 7:58 pm.

Exited from Executive Session 8:15pm

Mayor Shawna Newsom asked for a motion to raise Cassie Hodge's pay from $200 a month to $225 a month, this will include cleaning the council room every other week and cleaning the bathrooms every week. Hope Hoard motioned, Donna Mullins 2nd , Approved by unanimous vote.

Motion to adjourn 8:11 pm

Mayor: Shawna Newsom

Fiscal Officer: Michelle Phillips