Village of Phillipsburg, Ohio

COUNCIL MEETING

Date: 02/20/2024

Call to Order: 7:00 pm

Pledge of Allegiance

Roll Call: Members present were Donna Mullins, Chris Steiner, Heather Craft, Hope Hoard and Excused from the meeting, President Pro-Temp Brandon Myers

Visitors: Street and water commissioner Wendell Harleman, Police Chief Mark Wysong were all present, Excused from the meeting Fire Chief Justin Saunders and Fiscal Officer Michelle Phillips.

Mayor Shawna Newsom asked for approval of minutes from January 16th, 2024 meeting, Donna Mullins motioned, Hope Hoard 2nd, Approved by unanimous vote.

Approval of Ordinance #795 An Ordinance Approving, Adopting and Enacting American Legal Publishing's Ohio Basic Code, 2024 Edition, As the Code of Ordinances for The Municipality of Village of Phillipsburg, Ohio, And Declaring an Emergency. Declared as An Emergency and Therefore Three Reading Rule Will Be Waived. Steve Booker motioned, Donna Mullins 2nd, Approved by unanimous vote.

Chief of Police, Mark Wysong – Chief Wysong wanted to let us know that him and Leslie completed and got certified on the 2023 Continuing of Professional Training, they are currently working on 2024, they have mandated 24 hours for 2024 as they did in 2023. Mark stated that he contacted Mayor Newsom two weeks ago because the cruiser started acting weird, he took it to Super Tec in Union and he did seek the Mayors emergency approval for repair, he needs council's approval for $1,349.54, for repairs made to the cruiser, manifold, thermostat and coolant leak, he stated that all the lights came on in the dash and it was losing compression. Chris Steiner asked if we would keep this cruiser as a back up since we're talking about getting another cruiser. Chief Wysong replied we always keep two vehicles, that way if ours goes in for service we can still patrol, Chief Wysong stated that we get them serviced regularly to make them last a long time. Donna Mullins motioned, Hope Hoard 2nd, Approved by unanimous vote. Chief Wysong provided everyone with a sample of the basic sheet he uses to do the budgeting for the Police Department, He explained that the line item Capital Outlay is for a new cruiser, he allocates $4,000 - $5,000 each year that way he can build it up, then when we need to buy a replacement vehicle we can buy one, get councils approval and go pick it up. Chris Steiner asked Mark if police dispatch was different between police and fire, Chief Wysong replied, Fire is dispatched through Montgomery County as well but it is separate agreements, $1,439.50 is the quarterly dispatch fee. Hope Hoard asked Chief Wysong what the other/personnel services are, Chief Wysong replied that's for payroll. Heather Craft asked what the other communications, printing and advertising line item was for, Chief Wysong replied that would be for our dispatch fees, user fees on the radios $600 quarterly and for Leads $600 annually it allows us to run vehicle registration which is done through the Montgomery County Sheriffs Office. Hope Hoard asked what the telephone line item was for, Chief Wysong replied that he always has paid a portion of the

Village's phone bill. Heather Craft asked what the $1,902.50 in the other line item was for, Chief Wysong replied that is what's left over after he budgeted everything, this is a buffer if he has an unexpected expense come up that he has not budgeted for that way the Fiscal Officer can move some money to pay for it. Steve Booker asked how many miles is on the cruiser, Chief Wysong replied, the only one we have running has 70,000 miles on it. Steve also asked how many miles he puts on the cruisers each year, Chief Wysong replied he would have to look at the numbers, the cruiser we're using is a 2003, the other one that is shot is a 2008. Hope Hoard asked if it would cost more to fix the 2008 that we have then to purchase a new one, Chief Wysong stated that it needed a catalytic converter and is dry rotting from sitting for over a year, Hope replied can we sell it, Chief Wysong responded once we get a replacement we will consider it surplus, do a resolution and sell it, and the money from the sale goes back into the police fund.

Zoning, Mark Wysong – Nothing new to report.

Fire Chief, Justin Saunders – Mayor Newsom stated that Justin had nothing new to discuss.

Wendell Harleman, Street /Water Commissioner – Wendell asked for & M approval for Poplar Street, we have a sewer pipe underneath the street that has busted and also another pipe has busted across the street from the Post Office doing the same thing. Wendell did receive three estimates, Balsbaugh $6,611 to fix both streets, Holzens $7,200 to fix one street and another estimate for $9,000 to fix one street. Wendell stated that Balsbaugh had the cheapest estimate and that was to repair both streets. Chris Steiner made a motion Donna Mullins 2nd, Approved by Unanimous vote. Wendell asked for a motion to have the hot water heater replaced and to have some new gas lines replaced for the hot water heater at the Hunters Club. Wendell received three estimates for it, Correct Plumbing wants $3,450, Brooks Plumbing $1,975 and Eddies, J & M Plumbing wants $1,550. Steve Booker made a motion, Donna Mullins 2nd, Approved by Unanimous vote. Heather asked what is wrong with it and why haven't people been renting it, Wendell replied he thought they were doing good, it has been full, Heather replied that she heard its not clean and wanted to know if anything else was going on with it. Wendell replied no, mechanically its fine the AC will need to be fixed by summer, Wendell stated that Eddies J & M plumbing can fix the AC, Mayor Newsom told Wendell we will need three estimates to get the AC fixed. He also wanted to let Council know that he did get the box blade in.

Fiscal Officer Michelle Phillips excused.

Mayor Shawna Newsom asked for a motion to approve appropriation reallocations for January and February 2024. Donna Mullins motioned, Hope Hoard 2nd, Approved by unanimous vote. Mayor Newsom wanted council to be aware that Fiscal Officer Michelle is going to have to advance fire another $20.000 until the check comes in from Clay Township. The contract with Clay Township is going to be up at the end of the year and they will be new negotiations about how much money we're getting. Chris Steiner stated Michelle's mom had a tough time getting through to 911 for EMS dispatch.

Donna Mullins, Finance – Donna Mullins made a motion to approve and pay bills, Chris Steiner 2nd, Approved by Unanimous vote.

Chris Steiner, Streets – Nothing new to discuss.

Heather Craft – Heather asked what is our time frame on responses when people want to rent the Hunters Club or the Community Center, Mayor Newsom replied that it is being addressed. Heather asked if we have a backup if someone calls and can't get an answer, Mayor Newsom replied that Hope would be the back up, Hope stated that she does not have access to the rental calendar book. Mayor Newsom replied we will be addressing that issue and that Wendell is working on a getting Hope a key to the Hunters Club. Hope asked if we have an Easter Bunny costume, Mayor Newsom thinks we rented the costume. Hope let Mayor Newsom know that the spot by the fire hydrant at 52 W. Main street has been marked.

Brandon Myers, Police/Zoning – Excused from the meeting.

Steve Booker – Steve asked who's responsible for the website, he stated that the website is not user friendly. Mayor Newsom stated that we pay too much money for it and that Brandon is looking into how we can set up our own domain and website, Steve suggested that we have we have a calendar on the website for the rentals, Mayor Newsom agreed and stated that she's looking into a more user-friendly website. Hope asked when we are renting them out, do we have a checklist for the renter and the cleaner. Mayor Newsom stated that she is looking into that and that the renter is told that they have to clean it, sweep, mop the floors and pick up the restrooms. Hope stated that if we're going to keep peoples deposits we need a checklist so we can explain why we kept the deposit. Mayor Newsom replied that she's in total agreement with that, the coordinator needs to go in afterwards and check the place.

Hearing from public

Joel Wilson – Stated that he was looking at renting the large ball diamond for practice and they may have a couple of scrimmages but mostly for practice. He will get with Hope on getting the information on renting it.

Ilona Yannekis – Ilona Stated that she is wondering why we are paying one-person Mr. Wysong for Chief of Police and Zoning Inspector and he doesn't do either job why are we paying him? Mayor Newsom stated that Mr. Wysong is the Chief of Police and he works off a schedule and Zoning we can't do much about Zoning at the moment until we can enforce Zoning, we do not have a Zoning Appeals Committee, which we are working on creating one. Once the Zoning Appeals Committee gets formed, Mark will be able to do his job more effectively as Zoning Commissioner, he can write all he wants about zoning but we have to have someone that when someone disagrees with Mark that they can come to this committee, the committee reviews the rules and then makes a decision whether Mark can move forward with zoning or if it can be deleted and don't have to worry about adhering to it, that's the process we are very close to establishing. Ilona stated that she was sorry and didn't quite understand half of what she said because we have been paying him for years to be a Zoning Inspector and Chief of Police, which he works like 5 hours a week, so why are we paying this man? Mayor Newsom replied because he is the Chief of Police and because he's the Zoning Inspector, Ilona replied so we only have to work 5 hours a week to get paid. Mayor Newsom replied at this point, right now, yes. Ilona stated that this makes absolutely no sense, Mayor Newsom stated that we're reviewing a lot of new things in our new administration, we're taking a lot into consideration and we may be moving forwarded in another direction or we may be expanding the Police force. Those are things as a new mayor and council need to review. Ilona stated that the last minutes she read that Heather Craft was concerned about everybody else's yards with their trash and that

kind of stuff and you said you would wait until Wysong was here and discuss that so I'm just wondering this is the next meeting so I was just wondering if that was being addressed. Mayor Newsom replied once again until we have the Zoning Appeals Committee in place we cannot enforce rules and not have a way for people who disagree to appeal that, and until we have the Appeals Committee in place Mark will be more forceful with his zoning. Ilona replied I could have appealed to him, he gave me all this stuff, I was supposed to appeal to and Mayor Becky, Mayor Newsom replied ok so we're in a place where we got a new council and new mayor that are following the laws of what we have to do, according to the Ohio Revised Codes, we have to have that Zoning Appeals Committee in place before Mark can be forceful with the rules of zoning and that will happen. Ilona replied ok but if he was trying to enforce it before, Mayor Newsom replied most people are good when Mark says hey I need you to do something and most of the time people are as long as making forward motion on, Mark is fine with that, I am fine with that, people sometimes they work, we all work, take time to move forward and the other problem places those are the ones we need to take a deeper look at, those are the ones we need to have the Appeals Committee in place before we get forceful. Ilona replied and who would be the Appeals Committee, Mayor Newsom stated that we're working on putting that together, Ilona replied is that going to be a whole other group or is it going to be these people. Mayor Newsom replied we are investigating all of that, we have to look at the Ohio Revised Code to see what we're supposed to do and what we're allowed to do and that is what we are doing at this moment. Ilona stated that if your using some of these people that's just, Mayor Newsom replied these are very intelligent people, Ilona replied I am not saying they're not, Mayor Newsom stated that I would like to keep this simple they are very intelligent people and if they wind up being the people who do this I have every confidence that they're going to do well at it. Ilona stated that she had one other thing. Mayor Newsom replied that she was running close on time. Ilona stated that she came in talking to this gentleman and Heather got her nose into our conversation. Mayor Newsom replied ok we are not going to discuss that right now, that's a personal thing, Ilona stated no its not, she was here behind the council thing, she got into our conversation. Mayor Newsom replied Ma'am that's not something that's going to be discussed here as council business. Ilona replied well she's a council member, Mayor Newsome replied she is a council member and also a resident, we had not called this meeting to order when she was so that's not something we're going to address here. Ilona replied ok where would I address it, Mayor Newsom replied that if Mr. Wilson was objecting to it then you would have to deal with Heather on another level but I won't allow that to happen here. Ilona replied she's behind there acting like a council person and then gets her nose into a conversation, Mayor Newsom responded Ma'am, Ilona replied ok I got it, Mayor Newsom replied thank you, anybody else.

Mayor Newsom asked Kay Dawson from the Register Herald if she had anything, Kay replied no but wanted to let us know what Randolph Historical Society is having the same problem with their website, you might give Chris Balsight and see if he's made any progress getting a domain, Mayor Newsom thanked Kay.

Mr. Wilson stated that he will be back for more meetings and they're doing a great job.

No new Business

No continuous Business

Motion to adjourn 7:42pm

Mayor: Shawnea Nunsoon

Fiscal Officer: Michelle Phillips