| Color Legend | Not Assigned | Not Started | Started | Stalled | Need Help | Roadblock | Completed |
|---|---|---|---|---|---|---|---|

| Project Name | Description / Purpose | Owner | Date Assigned | Target Completion | Status | Last Updated | Comments / Milestones/Roadblocks |
|---|---|---|---|---|---|---|---|
| Website Development | Make compliant with state and federal requirements, add utility payment | John Ritter (Council) | 8/12/2025 | 12/30/2025 | Started | 10/28/2025 | Much work complete, adding content each day. Payment link is now active as is volunteer and job application forms. Should have a site ready to go live this week. Still waiting on past minutes, resolutions from office staff. |
| Zoning Code Update | Review and update zoning text and yard/building maintenance and enforcement | John Ritter (Council) | 10/1/2025 | 1/30/2026 | Stalled | 10/28/2025 | Building new documents for council and village review in order to meet legal adoption requirements, still waiting on previous resolutions. |
| Water/PFAS Remediation | Plan for PFAS remediation | Jill Ritter (Council) | 10/1/2025 | | Started | 10/28/2025 | Meetings with Ohio EPA. Meetings with Remediation providers/Different methods. Will begin studies after funding identified. |
| HB-96 | Mandatory Cyber Security Policy | John Ritter (Council) | 9/1/2025 | 7/1/2026 | Started | 10/28/2025 | Required software for routers awaing funding, policy and training requirments underway. Must be in place by July/2026 for audit. Working plan being provided to update/replace office computers/software. Fire Chief investigating Fire Department computer requirements. |
| Improve Police presence in Village to address residents concerns | Apparent lack of local Police coverage. Evaluate current coverage/coverage hours and recommend change based on Villag needs. Modify/create Police Chief contracts to reflect these needs. | Heather Craft (Council) Jake Groh (Council) | 10/28/2025 | TBD | Started | | Discussed with Council at Special Council meeting. Discussed current contract/ Job Descriptions and current needs of the community, including shortfalls. |
| Abandoned Elementary School | Old Elementary school is Eyesore/Nuisance | Josh Simpson (Mayor), Jill Ritter (Council) | 10/28/2025 | TBD | Started | 10/28/2025 | Working with Legal Council about court filings. Seeking assistance with abatement expert in local township to better understand processes to stay on track. |
| Playground Equipment | New Playground Equipment | Hope Hoard (Council), Kelsi Maxwell (Park Board) | | Jan-26 | Stalled | 10/28/2025 | Grant options proposed, Waiting on grant window and applications to open (Mid-Nov, Early Dec). Decisions in January 2026. |
| Land Sale | Land Sale that has been approved previuosly by Council | Josh Simpson (Mayor) | 10/28/2025 | TBD | Started | 10/28/2025 | Evaluating past lease agreement with legal council and legal process required for sale. |
| Office Computers/Software/Backups | Office laptops out of date with unsupported software. Backups not being done. HB-96 not possible. | John Ritter (Council), Heather Craft (Council) | 10/28/2025 | 1/7/2026 | Started | 10/28/2025 | Action Plan to replace/update, evaluating current needs and requirements, as well as possible future needs before purchase. |
| Social Media Manager | Someone to keep Village Social Media and website notices informative, current and active. | Jill Ritter (Council) - Lead, Input from entire Village Council and Department Heads | 10/28/2025 | TBD | Started | | Will require input for all Council Members, Mayor and Department Heads. |
| Official .GOV Emails | Need to update for complete compliance with public records access | John Ritter | 8/12/2025 | 12/30/2025 | Started | 10/28/2025 | Basic accounts crreated. Plan needs updated to ensure complete retention and journaling. Approval received to upgrade plans and add two additional accounts for possible future needs. |
| Audit Updates | Update Council on preparations for upcoming audit/updates on issues with previous audits. | Lori Hartman (Fiscal Officer) | 10/28/2025 | TBD | Started | 10/28/2025 | Received update on current financial status and ongoing investigations into past audit issues. |
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