Council Meeting

January 21st 2025

Present

Mayor Newsom

Council members

Donna Mullins, Brandon Myers, Chris Stiener, Steve Booker, Heather Craft

Hope Hoard

Department Heads

Mark Wysong (Police/Zoning), Wendell Harrelman (Street Commissioner),

Matt Buker (Fire Chief) excused

Ben Mazer (attorney)

Moment of Silence

Pledge

Approval of meeting minutes:

12/09/24 Meeting

Motion: Council Member Mullins

2nd motion: Council Member Booker

Passed 6/6

12/17/24 Meeting

Motion: Council Member Mullins

2nd Motion: Council Member Myers

Passed 6/6

12/19/24 Meeting

Motion: Council Member Myers

2nd Motion: Council Member Mullins

Passed 6/6

Pro temp nomination

Council Member Hoard nominates self

Council Member Craft 2nd motion to nominate Council Member Hoard

Booker abstain, Craft Yes, Hoard yes, Mullins no, Brandon abstain, Steiner abstain.

Council Member Mullins Nominates self
Council Member Steiner Motion to nominate Council Member Mullins, Mullins 2nd motion
Booker abstain, Craft abstain, Hoard no, Mullins yes, Myers yes, Steiner yes
Result is a tie
Mayor Newsom tie breaker vote is for Mullins
Council Member Mullins elected Pro Temp

EXECUTIVE SESSION #1
Motion to move to executive session to consider appointment of Steve Woolf
Motion Council Member Mullins
2nd Motion Council Member Booker
Passed vote 6/6
Entered Executive session at 7:10pm

Return to Regular Session
Vote 6/6 passed

Motion to adopt Village Administrator job Description
Motion Council Member Mullins
2nd Motion Council Member Booker
Vote passed 6/6

Motion to hire Steve Woolf as Village Administrator
Motion Council Member Booker
2nd motion (inaudible)
Vote passed 6/6

Swearing in of Steve Woolf as Village Administrator

EXECUTIVE SESSION #2

Motion enter executive session purchase of property pertaining to the water project inviting Steve Woolf, Mary Combs, Jackie Wysong, Ben Mazer to attend

Motion Council Member Mullins

2nd Motion Council Member Steiner

Vote passed 6/6

Motion to Pay the Bills

Motion Council Member Mullins

2nd Motion Council Member Booker

Vote passed 6/6

Motion to Approve Payroll

Motion Council Member Mullins

2nd Motion Council Member Booker

Vote Passed 6/6

Mayor Newsom

Advised the Council that Glenna Madden hired as the Fiscal Officer resigned position citing it wasn't a good fit for her. All keys and equipment was returned to the Village.

Auditor recommended to request a traveling Fiscal Officer with UAN in order to close 2024 and open 2025.

Administrator Woolf made a call to State Auditors explaining the Village's situation. Auditors have given additional time.

Complete 2024 needs completed by April 2025

Architect for the new gas station requesting zoning certificate for the new gas station.

Discussion of the plans for the gas station.

Motion to grant zoning certificate

Motion Council Member Mullins

2nd Motion Council Member Myers

Passed

Yes vote 5 Council Member Booker Abstained

New Business

Council Member Hoard voiced concern of the amount able to be spent without authorization from Council being $750.00 vs $450.00.
Mayor Newsom approval for $750.00 was passed as Resolution and would find the Resolution to confirm.
Administrator Woolf advised adoptions would be voted on for the current processes and procedures. Resolutions/Ordinances/Procedures will be reviewed and suggestions for updating would be brought before the council for review and approval to adopt.

Administrator Woolf confirmed that agenda items from Council Members should be received by Thursday (before Tuesday meeting day) by noon. The final agenda will be provided to the council by close of day Friday (before Tuesday meeting).

Mayor Newsom advised Council Member Hoard due to Fire Chief Buker wasn't present at this meeting to address her questions, Mayor Newsom will reach out to Chief Buker to contact Council Member Hoard. Council Member Hoard agreed.

Mayor Newsom advised Council appointment of Steve Woolf was made in an emergency situation with the Water Project.
Council Member Hoard expressed concern for lack of communication on the Mayor's part. Mayor expressed to do better in the future.

Mayor expressed that the Fiscal Officer position will be advertised again in search of a replacement. UAN experience needed.

Council Member Hoard confirmed that she would be able to approach Administrator Woolf for questions.
Administrator explained his job description.

Council Member Hoard commented on the question regarding the rehire of past firefighters from the Village. Mayor Newsom nor Administrator Woolf could confirm.

Police

CBT delayed continue to update.

Zoning

Has 3 citations that need to move to court.
Expect that the weather could delay zoning citations to be slow in completion.

Water

Commissioner stated plowed twice, salted 3 times and replaced the alternator in the truck.
Administrator Woolf advised Village salt is free as result of a network with other government entities.

Board of Public Affairs Board Member Mary Combs advised of the Town Hall Meeting to be hosted by Wexlar at the Salem Church of the Brethren February 13th at 7pm.
Also stated that the Water Clerk position is vacant need a replacement.

Motion to Adjourn
Motion Council Member Mullins
2nd Motion Council Member Booker
Passed vote 6/6

Shawna Newsom Mayor